



Coxheath Parish Council Finance Committee Meeting

**Members are hereby summoned, and notice is given that the next meeting of the
Finance Committee
will be held on Thursday 20 August 2026 at 7pm
in the Parish Council Office, Coxheath Village Hall.
All meetings are open to the press and public.**

Louise Goldsmith

Louise Goldsmith, Clerk to Coxheath Parish Council

14 August 2026

AGENDA

- 13/26 Administration**
Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record.
- 14/26 Apologies for absence, Declarations and Dispensations**
a) Apologies for absence
b) To receive Declarations of Interest in respect of matters contained in this agenda.
Disclosable Interests: Under the Localism Act 2011.
Other Significant Interests: Under the Code of Conduct adopted by the Parish Council.
Other Interests: not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.
c) Requests for Dispensations.
- 15/26 Minutes of the last Meeting**
To consider the minutes of the meeting held on the 9 April 2026 and if in order to authorise the Chair to sign as a true and accurate record.
- 16/26 Open Session:** No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration.
Councils cannot lawfully decide any business not specified on the agenda³
a) To comment on Agenda items
b) To raise new issues with the Parish Council
- 17/26 Grounds Maintenance Contract 2027-2030**
a) To approve the grounds maintenance schedule
b) To consider the following recommendation from the Open Spaces and Recreation Ground Working Group: To invite specific firms and therefore not open up to wider competition nor advertise the opportunity on Contracts Finder (Public Contracts Regulations 2015, Reg. 110(5)(b)) but to comply with Regulation 112 which requires a Council to publish the award of a contract over £30,000 on Contracts Finder within a reasonable timescale.
c) To agree a list of firms to approach

- 18/26** **Proposal to refurbish the Stockett Lane Playground**
- a) To receive an update on the possible financing of the proposal
 - b) To consider the following recommendation from the Open Spaces and Recreation Ground Working Group: To invite specific firms and therefore not open up to wider competition nor advertise the opportunity on Contracts Finder (Public Contracts Regulations 2015, Reg. 110(5)(b)) but comply with Regulation 112 which requires a Council to publish the award of a contract over £30,000 on Contracts Finder within a reasonable timescale.
 - c) To agree a list of firms to approach
- 19/26** **To review the annual fee for hiring the football pitches**
- 20/26** **Tree Survey**
Proposal to accept a quote for the moderate works required.
- 21/26** **Grant Applications**
To consider any applications for grant funding.
- 22/26** **Projects and Reserve Allocation**
To review and agree a list of projects and allocation of reserves for approval by Full Council.
- 23/26** **Budget 2027-2028**
To review a draft budget for 2027-2028
To review the precept requirements and call on reserves.
- 24/26** **Finances**
- a) VAT Refund update
 - b) To receive the accounts as at the 31 July 2026
 - c) To receive a bank reconciliation as at the 31 July 2026
 - d) To receive a payments list for approval (to be ratified at the next Full Council meeting)
- 25/26** **Confidential Items**
- 26/26** **Date of the Next Meeting: Thursday 12 November 2026**